



To: CBD Board

Subject: Noe Valley Association (NVA) – Board Meeting Minutes

Date: Wednesday, March 3, 2020, 9:00 AM via Zoom

A quorum was present, consisting of: Robert Roddick, President, and Debra Niemann, Secretary. Other board members in attendance included Eric Alexanderson, Treasurer; Lammise Droubi, David Eiland, Al Goodwin, and Daniel Roddick.

Absent: Mark Campana, Meagan Fishell

I. Robert Roddick called the meeting to order at 9:03 AM.

II. Approval of September 2020 NVA board meeting minutes. Eric Alexanderson motioned to approve the minutes; David Eiland seconded, and the minutes were approved unanimously.

III. Board Nominations

Four NVA board members whose terms expired in February 2021 have indicated interest in staying on for another term; there are no board vacancies. Eric Alexanderson motioned to approve the four continuing board members; David Eiland seconded, and Mark Campana, Lammise Droubi, Al Goodwin, and Daniel Roddick were unanimously approved for re-election to the NVA Board.

IV. Treasurer's Report

The treasurer's report for the fiscal year to date was presented to the board. Eric and Debra presented the figures that had been provided. Approximately \$37,000 is available from the proceeds of the previous NVA CBD term that ended in 12/31/20. Discussion took place regarding a potential bonus for Curb Appeal given that they haven't had a raise since June 2018 and offer favorable rates compared to other similar service providers. Al Goodwin made a motion to approve a \$3,000 bonus to Curb Appeal; Lammise Droubi seconded the motion, David Eiland abstained, and the motion carried.

IV. New Business

- a. Bigbellys were installed in January 2021 with a Fix-It grant funding from the Mayor's office for two years. Recology is monitoring the fullness levels.
- b. Discussion took place re a new accounting firm as Crosby & Kaneda is moving away from working with CBDs. Of the recommendations received, Debra recommends Maze & Associates, a recommended firm with CBD experience that bid \$5,200 for the account review and tax services for the NVA CBD. Daniel Roddick made a motion to approve the selection of Maze & Associates for the NVA; Eric Alexanderson seconded, and the motion carried unanimously.
- c. Review of the NVA status report as included in the PowerPoint presentation. Some key items: reduction of flower baskets starting this spring, bench slat replacement (awaiting quote), new budget and categorization with current management plan, and updating the NVA bylaws. The current budget and proposed bylaws changes will be provided to the board. Bookkeeping services remain the same; the NVA liability insurance quote is still outstanding.
- d. David Eiland requested that the board have an organizational meeting now that the elections have taken place, in order to confirm the officers. Debra will put this on the agenda.

- e. Daniel brought up the possibility of discussing safety and crime. Discussion ensued as this is not within the NVA management plan purview. Debra reiterated the suggested protocol of calling 311 when there are issues.

David Eiland motioned to adjourn the meeting; Al Goodwin seconded the motion.
The meeting was adjourned at 9:38 AM.